

## **Board Meeting Minutes**

**June 13, 2017**

The Alabama Private Investigation Board met on June 13, 2017, at the Board office in Montgomery, Alabama for the purpose of conducting Board business. The following Board members were present: Charles Knight, Chair; Jim Casteel, Member; Tracy Crane, Member; Charlie Hopkins, Member; and Eddie Cox Member. Dollye Edmondson, Vice-Chair, was not present. Also present were Paula McCaleb, Executive Director (also serving as Recorder); Frank Mitchell, Investigator; and Todd Hughes, Assistant Attorney General.

The meeting was called to order at approximately 10:05 a.m. with a quorum established in the following Members: Charles Knight, Chair; Jim Casteel, Member; Tracy Crane, Member; Charlie Hopkins, Member; and Eddie Cox, Member.

The meeting was advertised on the Secretary of State's web site located at [www.sos.alabama.gov](http://www.sos.alabama.gov) and the Board web site in accordance with the Alabama Open Meetings Act.

Mr. Casteel moved that the Board approve the Minutes from the January 17, 2017, Board Meeting. Mr. Hopkins seconded. Motion carried with all in favor (Mr. Casteel, Mr. Crane, Mr. Hopkins, and Mr. Cox).

Mr. Hopkins moved that the Board approve the proposal from igovsolutions for database development and online services. Mr. Casteel seconded. Motion carried with all in favor (Mr. Cox, Mr. Casteel, Mr. Hopkins, and Mr. Crane).

Mr. Crane moved that the Board accept the Rule and Regulation Amendments as advertised and noting that no public comments were received. Mr. Hopkins seconded. Motion carried with all in favor (Mr. Cox, Mr. Casteel, Mr. Crane and Mr. Hopkins).

Mr. Hopkins moved that the Board go into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health of Applicant A, in accordance with Section VII(1) of the Open Meetings Act. Mr. Casteel seconded. Motion carried with all in favor (Mr. Cox, Mr. Casteel, Mr. Crane, Mr. Hopkins, and Mr. Knight). The time being 11:10 a.m., Chairman Knight announced that the Board would reconvene in open session in approximately ten (10) minutes or 11:20 a.m.

The time being 11:19 a.m., the Board reconvened in open session.

Mr. Casteel moved that the Board accept the Consent Order for Mr. Max Hanson. Mr. Hopkins seconded. Motion carried with all in favor (Mr. Cox, Mr. Casteel, Mr. Crane, and Mr. Hopkins).

Mr. Crane moved that the Board and Leadership Alliance mutually agree to provide a sixty (60) day notice of contract cancellation for administrative services due to the services required changing and that the bid specifications for administrative services as reviewed be accepted for the purpose of sending them to the Department of Purchasing to Request Proposals for Administrative Services. Mr. Cox seconded. Motion carried with all in favor (Mr. Crane, Mr. Cox, Mr. Hopkins, and Mr. Casteel).

There being no further business, Mr. Casteel moved to adjourn. Mr. Hopkins seconded. Motion carried with all in favor. (Mr. Casteel, Mr. Hopkins, Mr. Crane, and Mr. Cox). The time being 11:50 a.m., the Chairman announced that the next Board Meeting was scheduled for July 18, 2017.

Respectfully Submitted:

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Charles Knight, *Chair*

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Dollye Edmondson, *Vice-Chair*

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Paula McCaleb, *Executive Director/Recorder*