

**Private Investigation Board Meeting  
October 24, 2023 - Minutes**

With proper notice the meeting was called to order at 10:31 am with a quorum of six Board members of the Board.

Board Members: Charles Knight-via Zoom, Jim Casteel, Jeff Hammock, Eddie Cox, Darrell Tatum, Sherrif Derrick Cunningham. Also attending the meeting included staff Claire Austin, Will Parker, and Board attorney Ben Albritton. The meeting was held at the board office 60 Commerce Street – Suite 1440 - Montgomery, AL.

Vice Chairman Jim Casteel presided over the meeting since, Chairman Knight won't be able to attend in person. Knight participated via zoom. Vice-Chair Casteel called the meeting to order @ 10:31 am. The first order of business was to approve the agenda, Member Cox wanted to amend the agenda under new business to discuss the good of the order of the board. The agenda was approved as amended first by Darrell Tatum and seconded by Derrick Cunningham.

Reading and approval of the minutes, there were several changes made by Eddie Cox that were reflected in the minutes from the August 24<sup>th</sup> meeting, once all changes were made there was a motion by Jeff Hammond, and a second by Darrell Tatum to approve the minutes. They were approved unanimously by the board.

The next order of business, we had a licensee Mr. Metcalfe and his wife, Barbara who wanted to appear before the board about his license that he voluntarily surrendered two years ago. Mr. Metcalfe spoke and did his wife, Barbara, about the situation with a client that occurred some two years ago and his status today.

After the Metcalfe's finishing presenting information to the board about his case, Jeff Hammock made the motion to go into executive session, Derrick Cunningham seconded the motion. The board attorney certification that discussion the good name and character of the individual was a valid reason for executive Session. The Executive Session was determined to last 20 minutes. The Board had a roll call vote to go into Executive Session. There was a vote of five in favor of the Executive Session by J. Castell, J. Hammond, E. Cox, Sheriff Cunningham, Darrell Tatum. The executive Session began at 11:41 am. There was discussion and the board came out of Executive Session @ 12:01.

Metcalfe's returned to the Board room. There was a motion made on whether to reinstate Metcalfe's license by Jeff Hammock and seconded by D. Tatum. Sherrif Cunningham stated that it would be against the law given the circumstances to reinstate a license at this time. There was a roll call vote 4 voted to deny the reinstatement of his License, J. Casteel, Darrell Tatum, Jeff Hammock, Derrick Cunningham, and Eddie Cox Abstained from voting on this matter.

The board then returned to the business matters on the agenda and before the board, Austin gave a brief executive director's report due to much previous discussion.

Austin shared a personal note from an applicant thanking the board and the staff for the professionalism and speediness of her obtaining her license. Austin also discussed that the 2025 budget was due to the state Budget office by the end of October and that they had worked on the budget for the next year. Austin then, asked Will Parker to give the full details of the Board's financial report.

Parker stated a balance of \$136,047.91 and that we currently have 579 number of licenses, and 275 number pending.

Next on the agenda was the General Counsel report. Mr. Albritton said he had nothing to report.

New Business, Mr. Cox wanted to discuss matters from the Examiners Audit report which he did and report most of the report. All Members of the Board attended the Sunset Committee meeting on August 24, and were introduced by the Executive Director Austin at the Sunset Committee meeting. Mr. Cox wanted to reiterate the findings of the board. Most of the findings have been correct during the audit period or shortly thereafter. The consensus was that everyone learned from all these findings.

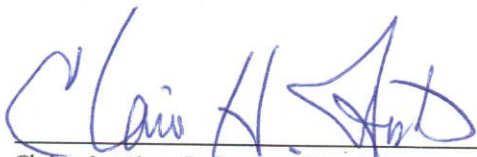
The Board nominated Jeff Hammock to be the Secretary of the Board motion made by Darrell Tatum, and seconded by Eddie Cox

With no further business, Eddie Cox made the motion to adjourn, and Sheriff Derrick Cunningham seconded the motion. The meeting was adjourned at 1:09 pm  
The next Board meeting will be held Tuesday, December 12 @ 10:30 am CST.

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Jim Casteel – Vice - Chairman



Claire Austin – Executive Director