

## ALABAMA PRIVATE INVESTIGATION BOARD

With proper and required notice provided to the Alabama Secretary of State's Office along posting on the website of the Alabama Secretary of State, a meeting of the Alabama Private Investigation Board was held on March 22, 2022 at 60 Commerce Street, Suite 1440, Montgomery, Alabama. The meeting was called to order at 9:57 a.m. by Chairman Charles Knight.

A quorum having been established; the following Board members were present:

Charles Knight

Derrick Cunningham

Jim Casteel

Eddie Cox

Also in attendance was Claire Austin, Executive Director, Ben Albritton, Legal Counsel, Will Parker, PI Board Administrator, and Clara Casalino, recorder. Jeff Hammock was also present, as he will be sworn in during this meeting. Listening on Zoom but not voting on any motions, was Board Member Scott Hawk.

The meeting was opened with prayer offered by Sheriff Derrick Cunningham.

A motion to approve the agenda was made by Sheriff Derrick Cunningham and seconded by Eddie Cox. Motion passed unanimously.

The minutes of the November 30<sup>th</sup>, 2021, meeting were previously distributed and reviewed therefore Chairman Knight suggested foregoing the reading. Ben Albritton stated that his name was misspelled in the previous minutes. The motion was made by Sheriff Derrick Cunningham and seconded by Jim Casteel. Motion passed unanimously.

Chairman Knight commented on his appreciation of the board. Thanking Jim Casteel for his service for the board. Claire Austin stated that the current Process Servers bill will be pushed aside as the focus has turned to the housekeeping bill that will be presented on Tuesday.

Jim Hammock was sworn in as a board member after completing his oath of office.

Will Parker gave his financial report, and the great success of Q1 and the start of Q2. Will Parker stated that they finished with a balance of \$120,000 for the first quarter and currently hold a balance of \$113,958 for the second quarter.

Legal Counsel Ben Albritton stated that he had nothing to add to the agenda. There was also no Old Board Business to discuss.

In New Board Business, Chairman Charles Knight asked for an update on the new training test and study materials for licensees. Jim Casteel stated that they have currently developed 56 questions, and have another workday scheduled to develop more questions for the test. There will be a 2<sup>nd</sup> edition of the training materials available for the public once the law passes into

effect in January. There is also a need for an opinion from the Ethics Commission about the monetary aspect of selling these materials on Amazon. There will also be discussion with the testing company about renegotiating their contract. A vote passed unanimously to raise the price of the test from \$100 to \$150 motioned by Eddie Cox seconded by Jeff Hammock.

The next Board Meeting will take place on May 9<sup>th</sup>, 2022 at 10:30 a.m.

There being no further business, Chairman Knight asked for a motion to adjourn. A motion to adjourn the meeting was made by Eddie Cox and seconded by Sheriff Derrick Cunningham. The motion passed unanimously, and the meeting adjourned at 10:53.

A handwritten signature in cursive script, appearing to read "C. Knight", is written over a horizontal dashed line.

Charles Knight