

**The Alabama Private Investigation Board**  
**Summary of Meeting Minutes**  
**April 27, 2021**

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the website of the Alabama Secretary of State, a meeting of the Alabama Private Investigation Board was held on April 27, 2021 online via Zoom and at 60 Commerce Street, Suite 1440, Montgomery, Alabama. The meeting was called to order at 10:02 a.m. by Chairman Charles Knight.

A quorum having been established; the following Board members participated at the meeting:

Charles Knight – virtual  
Jim Casteel – virtual  
Sheriff Derrick Cunningham – virtual  
Scott Hawk – virtual

Also, in attendance was Ben Albrighton from the AG's Office - virtual, Claire Austin, Executive Director in person, Will Parker, PI Board Administrator in person, and Brenda Holden– virtual. Board Members Eddie Cox and Tracy Crane were absent.

For the Board members, all voting actions of the Board were clarified by the Chairman after each vote. The meeting was opened with prayer offered by Sheriff Cunningham. A minute of silence was suggested by Claire Austin for Tracy Crane due to a procedure he was having that morning.

The agenda and minutes were passed unanimously. Claire Austin and Will Parker provided the Executive Directors report. Legal Counsel Ben Albritton said there was no new news at this time to share. In Old Board Business a motion was passed to continue The Austin Group. In New Business an Education Committee will review the Study Guide presented by Jim Casteel to finalized and go to print. The next meeting will be July 27, 2021 and meeting adjourned after the motion passed at 10:32 am.

Submitted for posting Tuesday, April 27, 2021.

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**Brenda W. Holden**  
**Recording Secretary**