

**The Alabama Private Investigation Board**  
**Meeting Minutes**  
**April 21, 2020**

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the website of the Alabama Secretary of State, a meeting of the Alabama Private Investigation Board was held on April 21, 2020 at 60 Commerce Street, Suite 1440, Montgomery, Alabama. Due to the COVID-19 pandemic and pursuant to Section III Open Meeting Act of the Proclamation issued the 18<sup>th</sup> day of March 2020, by Governor Kay Ivey, attendance was also perfected by a combination of Zoom, telephone, and video conference. The meeting was called to order at 10:07 a.m. by Chairman Charles Knight.

A quorum having been established; the following Board members were present via ZOOM:

- Charles Knight by video/audio conferencing
- Charles Hopkins, Jr. by video/audio conferencing
- Jim Casteel by video/audio conferencing
- Eddie Cox by video/audio conferencing
- Tracy Crane by video/audio conferencing
- Sheriff Derrick Cunningham by video/audio conferencing

Also present by personal/video/audio attendance was Claire Austin, Executive Director; and by video/audio attendance Will Parker and Brenda Holden. All three were at the location of the meeting.

The Board members, all voting actions of the Board were by voice and clarified by the Chair after each vote.

The meeting was opened with prayer offered by Board Member Charles Knight

A motion to approve the agenda was made by Eddie Cox and seconded by Charlie Hopkins Motion passed unanimously.


The minutes of the March 8, 2020 were previously distributed and reviewed. A motion was made by Tracy Crane to accept the minutes and seconded by Charles Knight. Motion passed unanimously.

Claire Austin was asked to give an Executive Director update to let the Board know where they are with the complete administrative duties of the office.

Review of old Board business included the reciprocity agreement with Georgia which has been signed by Alabama and awaiting the signature from Georgia to complete the agreement. It was determined that information should be shared on the Board's website to explain the delay in issuing the ID cards. A request was made to publish the Board Minutes on the website so that anyone interested may view them.

There being no further business, a motion to adjourn was made by Eddie Cox and seconded by Derrick Cunningham. Motion passed unanimously. Meeting adjourned at 10:47 a.m.

Respectfully submitted:

  
\_\_\_\_\_  
Charles Knight  
Chairman

  
\_\_\_\_\_  
Jim Casteel  
Secretary