

**A P I B**  
2024 Board Meeting  
January 23, 2024  
MINUTES OF MEETING

---

Meeting Time and Date	10:30 A.M. January 23, 2024	Charles Knight
Meeting Location	60 Commerce Street Montgomery Al 36104	Jim Casteel Darrell Tatum
Type of meeting	Quarterly Board Meeting	Jeff Hammock
Facilitator	Jim Casteel	Hunter Sims
Note taker	Jeff Hammock	Will Parker Claire Austin

**Upon proper notice, the meeting was called to order at 10:30 AM, with 4 board members present. Also attending the meeting was Claire Austin and Will Parker and the board attorney Hunter Sims. Having established a quorum, the meeting was opened with prayer.**

**AGENDA TOPICS**

---

*Agenda topic Call to Order & Prayer | Presenter Charles Knight*

A motion to start was made by Jeff Hammock with a second from Darrel Tatum. Opening remarks were provided by Charman Charles Knight and prayer by Jim Casteel.

---

*Agenda topic Approval of Agenda Presenter Charles Knight*

Having reviewed the agenda for the meeting, a motion to approve the agenda was offered by Jim Casteel and seconded by Darrel Tatum. Without objection, the agenda was approved.

---

*Agenda topic Reading of the Minutes | Presenter Reading of the previous minutes from 10-24-23.*

Upon review of the previous minutes, a motion to approve the minutes was offered by Jim Casteel and seconded by Jeff Hammock.

---

Time allotted | *N/A* | Agenda topic *Chairmans Report* | Presenter *C Knight*

Chairman Charles Knight provided brief comments regarding the work provided by the Executive Director, the Austin Group. The Chairman acknowledged the work of Claire Austin and Will Parker during the previous legislation and the upcoming session for 2024.

---

Agenda topic *Applicant before the board* | Presenter *Will Parker*

An applicant for licensure was denied renewal and issuance due to information returned during the background investigation provided by ALEA. The applicant appeared before the board to dispute the denial of issuance due to a felony criminal charge reflected in his background from 2013. The board reviewed the information provided by ALEA and the final adjudication published on South Carolina's website regarding arrests and convictions. From the review and the information provided by the applicant, the felony charge listed within ALEA was found to be a misdemeanor and not a felony. Jeff Hammock motioned to approve the issuance of a license to the individual based on the errors between South Carolina and ALEA. Without objection, the motion was carried unanimously by the board. Due to the error identified, the applicant was approved for licensure by the board by unanimous consent.

---

Agenda topic *Executive Director Report* | Presenter *Austin Group; Will Parker*

Will Parker provided a financial review of the board. The report was consistent with previous reports and did not reflect anything concerning. At present, the board is operating within budgetary requirements and reflects a positive landscape and future regarding applicants and renewals.

---

Agenda topic *Legislative Session for 2024 Counsel* | Presenter *Charles Knight, Will Parker and Claire Austin*

The upcoming legislative session is scheduled to begin 02-06-24. Senator Chris Elliot is sponsoring a bill to consolidate all of the occupational licensing boards into one centralized board that will be managed by the Department of Labor. Comparisons to other states who elected a centralized controlling office were reviewed. From the information gathered and discussed, the board determined the consolidation would not be in the best interests of the licensees.

---

Agenda topic *Report from AG office* | Presenter *Hunter Simms*

No significant concerns or problems were offered or raised by the AG's office.

---

Agenda topic *Old Business* | Presenter

No old business was raised for discussion.

---

Agenda topic *New Board Business* | Presenter *Jim Casteel*

A brief discussion was held regarding the website and the forms needed for the new apprenticeship and sponsorship program. The board agreed the form should be standardized and simple for the applicants to complete. A committee was formed to complete the task and oversee the changes being made. Committee members are Jim Casteel, Jeff Hammock, and Darrell Tatum.

---

Agenda topic *Future meeting dates* | Presenter *Jim Casteel*

Upon discussion, the future meeting dates for the APIB are as follows:

April 2, 2024

July 16, 2024

October 29, 2024

December 2024 (to be determined)

---

Agenda topic *Motion to adjourn* | Presenter *Jeff Hammock*

A motion was made to adjourn the APIB meeting. Without objection, the motion carried, and the board meeting was adjourned 11:32 am

---

  
Clair H. [unclear] 4/2/24