

Board Meeting Minutes

July 24, 2018

The Alabama Private Investigation Board met on July 24, 2018, at the Board office in Montgomery, Alabama for the purpose of conducting Board business. The following Board Members were present: Charles Knight, Chairman; Tracy Crane, Member; Charlie Hopkins, Member; Eddie Cox, Member; Donald Mansell, Member; and Sherriff Derrick Cunningham, Member. Dollye Edmondson, Vice-Chair; and Jim Casteel, Member were not present. Also present were Paula McCaleb, Executive Director (also serving as Recorder); Frank Mitchell, Investigator; and Todd Hughes, Assistant Attorney General.

The meeting was called to order at approximately 10:01 a.m. with a quorum established in the following Members: Charles Knight, Chair; Charlie Hopkins, Member; Tracy Crane, Member; Eddie Cox, Member; Donald Mansell, Member; and Sherriff Derrick Cunningham, Member.

The meeting was advertised on the Secretary of State's web site located at www.sos.alabama.gov and the Board web site in accordance with the Alabama Open Meetings Act.

Mr. Hopkins moved to dispense with the reading of the Minutes since they were distributed for review prior to the meeting and that the Board approve the Minutes from the April 24, 2018, Board Meeting. Sherriff Cunningham seconded. Motion carried with all in favor (Mr. Hopkins, Mr. Crane, Mr. Mansell, Mr. Cox, and Sheriff Cunningham).

Mr. Hopkins moved to accept the Proposal from Shroader Measurement Technologies, Inc. for Examination Services and for the Executive Director to obtain approval through the Department of Purchasing for a Purchase Order and to notify PSI of the Board's dissatisfaction with their examination services. Mr. Crane seconded. Motion carried with all in favor (Mr. Hopkins, Mr. Crane, Mr. Mansell, Mr. Cox, and Sheriff Cunningham).

Mr. Cox moved to approve the Administrative Services Contract with Leadership Alliance for an additional year with a 5% increase in the contract amount. Mr. Hopkins seconded. Motion carried with all in favor (Mr. Hopkins, Mr. Crane, Mr. Mansell, Mr. Cox, and Sheriff Cunningham).

Mr. Hopkins moved to approve Eddie Cox to represent APIB at the LECC Convention. Mr. Crane seconded. Motion carried with all in favor (Mr. Hopkins, Mr. Crane, Mr. Mansell, Mr. Cox, and Sheriff Cunningham).

There being no further business, Mr. Hopkins moved to adjourn. Mr. Cox seconded. Motion carried with all in favor (Mr. Hopkins, Mr. Crane, Mr. Cox, Mr. Mansell, and Sheriff Cunningham).

The time being 10:57 a.m., the Chairman announced that the next Board Meeting was scheduled for October 23, 2018.

Respectfully Submitted:

Charles Knight, *Chair*

Dollye Edmondson, *Vice-Chair*

Paula McCaleb, *Executive Director/Recorder*